

# SAINT ANNE'S TERRACE MEMO

**TO:** Residents and Families  
**FROM:** David Brooks, Associate Director  
**DATE:** September 2<sup>nd</sup>, 2020  
**Subject:** Reopening of Dining Room

Governor Kemp extended his Executive Order on 8/31/20 that was due to expire 9/10/20 to 10/10/20. Our tentative plan was to open the dining room on 9/21/20. We spent considerable time this week reworking the plan for opening the dining room and discussed several options/scenarios on executing under the Executive Order.

Our parameters under the current Executive Order are that you cannot have a gathering of any kind. They define a gathering as 50 or more people, so we can only seat 50 residents max. We have 88 residents. In order to open the dining room, we must adhere to the following:

1. Dinner will be served between 4:45pm and 7:00pm.
2. We are going to turn the 1<sup>st</sup> floor activities room into a 2<sup>nd</sup> dining venue. All of the equipment and activities normally held in that room will be relocated to the 5<sup>th</sup> floor Community Room.
3. We will use the dining room for the first 50 residents that arrive, once we reach 50, we can sit an additional 24 in the activities room and meet social distancing guidelines, etc.
4. Our menu will go back to normal as they were before the virus.
5. The Directors will be present during the reopening.
6. To start, the dining room will be open M-F and we will deliver meals to apartments on the weekends during normal dinner time. We will continue to diligently monitor and assess the situation and make changes should the need arise.

We must adhere to many guidelines in order to serve in our dining room. In order to do this, we need **everyone** to be accommodating and understanding. If you want to eat with a specific group, please arrive at the dining room together. **There will be no seat saving.** The staff will direct you to an open table when you arrive to the dining room and you will have to sit where they seat you and with whom they seat at your table. Please note that we cannot sit more than six to a table at this time. If you have a small group, please be aware that you may have someone seated at your table that is not normally in your group.

If the limit of 50 people has been reached in the dining room when you arrive, you will be directed to the Activities room for dinner. Once seated in the Activities room, you'll have to finish the meal in that room. We will not be relocating anyone once you are seated for dinner.

We will continue to diligently monitor and assess the situation and make changes should the need arise. We are constantly monitoring the ever-changing Governor's Executive Orders and the ongoing COVID crisis.

Please know that we understand how important it is to everyone for us to reopen the dining room, but the safety of our community will always be our top priority. If we ever feel that the safety of the community is in jeopardy by reopening, or if we can't get everyone on board with the guidelines set forth in this memo, then we will shut down the dining room and go back to delivering meals to your apartments. However, if things go smoothly during this reopening, we will eventually serve meals in the dining room on the weekends as well.

As for transportation, we do have plans to offer an abbreviated form of our services soon. Right now, all our focus is on reopening the dining room. However, an announcement regarding our transportation services will be coming soon.

Lastly, it is unfortunate that we must announce that there will more than likely be no big events (such as our Halloween parties, Holiday Gala, etc.) held at the Terrace in 2020 or in early 2021. However, we promise to come up with fun alternative ways to celebrate the holidays and our annual traditions until we can get back to some form of "normal".

Thank you so much for your patience and understanding during this time. If you have any questions or concerns, please let Terri, Antoinette or I know.

### **Important Dates for your Calendar:**

- **September 12<sup>th</sup>** – 9am to 1pm Visitation hours extended to the weekends
- **September 21<sup>st</sup>** – Dining Room opens M-F 4:45pm to 7pm with evening meal delivery on the weekends

*David Brooks*