

SAINT ANNE'S TERRACE MEMO

TO: Residents

FROM: David Brooks, Associate Director

DATE: March 11th, 2020

Subject: Limiting Visits & The Use of Common Areas

As you are aware, we have implemented a Coronavirus (COVID – 19) precaution plan. This morning we received some new information into putting further efforts into preventing the entry of the virus in our facility. We would like to make everyone aware of some additional procedures we are now putting in place.

- We are asking for everyone to please limit their guests to family members ONLY and please encourage loved ones not to visit unless necessary.
- If you have guests, they are only allowed in your apartment and are NOT to use our common areas
- The Common areas in question are the 5th floor community room, the 3rd and 4th floor Sunrooms, the Parlor and the 1st floor Activities room. They are to be used by Residents ONLY
- We are also asking for everyone to please not gather in groups and chat in the lobby, elevator lobbies or dining foyer area

Lastly, there is still no disruption of our Housekeeping, Maintenance, Salon and Dining Services, but this is a fluid situation that can change at any time. We are so sorry for the inconvenience this has caused but right now our foremost priority is the health and well-being of all of our residents and staff members.

David Brooks